



U.S. DEPARTMENT  
OF THE INTERIOR  
INTERNATIONAL TECHNICAL  
ASSISTANCE PROGRAM

# Short Term Assignment Wildlife Trafficking Assessment Indonesia February 17-28

**OPPORTUNITY:** The U.S. Department of the Interior's (DOI) International Technical Assistance Program (ITAP) is seeking a team to conduct a two-week assessment of wildlife trafficking in Indonesia.

**BACKGROUND:** DOI-ITAP provides assistance to developing countries on subjects of Departmental expertise on a reimbursable basis. The program is currently operating across the globe with support from the U.S. Agency for International Development (USAID), the State Department, the World Bank, the Inter-American Development Bank, and the Millennium Challenge Corporation. DOI-ITAP has managed short- and long-term multi-partner projects in over 50 countries since 1995.

DOI-ITAP is currently in the assessment and planning phase of a project to support Indonesia's Ministry of Forestry with technical assistance on various aspects of protected area management and biodiversity conservation. This project is funded by USAID Indonesia, and began in early 2013.

**ASSIGNMENT:** ITAP is seeking a diverse group of experts to conduct a multi-disciplinary assessment of wildlife trafficking in Indonesia. The team will interview government officials and non-governmental sources, review existing reports, news articles, and other open sources, analyze data from LEMIS, WCMC, and other databases, and conduct site visits to gather information. The team will issue a report on the current state of wildlife trafficking in Indonesia and offer recommendations for U.S. government engagement to combat wildlife trafficking. An assessment statement of work will provide additional detail and direction.

ITAP seeks experts in wildlife law enforcement investigations, wildlife trade inspection, wildlife trade intelligence and analysis, Convention on International Trade in Endangered Species (CITES) implementation, wildlife crime prosecution, and wildlife trafficking policy and program design.

**SCHEDULE:** This assignment is expected to cover a two week period, February 17-28, with substantial pre- and post-trip work (exact dates to be confirmed). The technical assistance will be provided in Jakarta, Indonesia, with site visits to other regions of the country.

#### **PRE- AND POST-TRIP DUTIES:**

Team members will be expected to conduct substantial pre-trip research, in collaboration with other team members and the DOI-ITAP project manager. The team will also research wildlife

trade data sources such as the FWS Law Enforcement Management Information System (LEMIS), the UN Environment Program's UNEP World Conservation Monitoring Center (WCMC), and recent wildlife trafficking literature to analyze Indonesia's legal and illegal trade. The results of this review will be summarized in a report that will be presented to USAID at the beginning of the assignment.

Team members must participate in several coordination and planning calls prior to departing, and work in collaboration over phone and email with DOI-ITAP project managers and USAID staff on the preparation and follow-up.

Within two weeks of the completion of a trip, the team members will provide the DOI-ITAP manager with the final assessment report.

All travel and in-country logistics will be handled by DOI-ITAP. Background material and briefings will be provided to the selected individuals prior to departure.

**COSTS:** DOI-ITAP will cover all travel costs associated with this assignment (round-trip airfare, lodging, meals, medical insurance, immunizations, per diem, etc.). The **salaries of the team members, however, will be paid by their employing DOI agency** for the duration of the international assignment, including pre- and post-trip obligation. Stipends, or other forms of compensation, are **NOT** available for retiree candidates. Please note that travel expenses will **not** count against Bureau travel ceilings.

## **APPLICATION REQUIREMENTS**

Competitive applicants for this assignment will:

- Be a current or retired employee of DOI (or other relevant federal agency)
- Have extensive experience and demonstrated expertise in one or more of the following areas:
  - wildlife law enforcement investigations
  - wildlife inspection and customs
  - wildlife trafficking intelligence and analysis
  - Convention on International Trade in Endangered Species (CITES) implementation
  - wildlife crime prosecution
  - wildlife trafficking policy and program design
- Be familiar with the conduct of needs assessments and development of formal recommendations, preferably for the international donor community, and possess excellent writing and editing skills.
- Have international work experience, particularly experience in Southeast Asia or with law enforcement or biodiversity issues
- Have demonstrated ability to work with and adapt to the needs and abilities of agencies and professionals of different ethnic or cultural groups
- Bahasa Indonesia language proficiency beneficial but not required

Upon selection, candidates must submit a current physician-signed letter or medical review form indicating fitness for duty.

## **HOW TO APPLY**

Persons interested in being considered for this international assignment must:

- Send a resume and cover letter summarizing direct, relevant work experience, related to the skills listed under application requirements. Please submit electronically to Jason Riley ([Jason\\_riley@ios.doi.gov](mailto:Jason_riley@ios.doi.gov), (805)225-1161) and Marc Weitzel ([marc\\_weitzel@ios.doi.gov](mailto:marc_weitzel@ios.doi.gov), (805) 671-9746) with the subject: "Indonesia Wildlife Trafficking Assignment"
  - Cover letter and resume should be send as one document (preferably a PDF) with the file name "FULL NAME\_BUREAU\_JOB TITLE"
- Please confirm in your email that you have obtained supervisor approval to apply
- All applications should be submitted as soon as possible but no later than **January 5, 2014**. Applications will be reviewed on a rolling basis.
- A short list of highly qualified candidates will be interviewed by telephone. All candidates will be notified of the results of the selection process by email.
- The position is open to all applicants that meet the stated requirements. If applicants do not receive an email acknowledgement of receipt of their application, please inquire with the Project Managers listed above.
- Questions should be directed to Jason Riley.

**All applicants must secure approval from their supervisors to apply for an ITAP assignment. Supervisors will then adhere to their Bureau requirements for any further approvals required by the Bureau. For Bureau requirements, applicants should contact their appropriate Bureau International Affairs Point of Contact. A complete list of those POCs follows. All NPS and BLM applicants must copy their International Affairs POCs when they submit their applications to ITAP.**

<b>Bureau</b>	<b>Contact</b>	<b>Email</b>	<b>Telephone</b>	<b>Fax</b>
<b>BIA</b>	Eric Wilson International Affairs Coordinator	<a href="mailto:Eric.wilson@bia.gov">Eric.wilson@bia.gov</a>	202-501-5944	202-208-4564
<b>BLM</b>	Olivia Sierra International Affairs Specialist	<a href="mailto:Olivia_sierra@blm.gov">Olivia_sierra@blm.gov</a>	202-513-0710	202-912-7181
<b>BOR</b>	Richard H. Ives Director of Native American and International Affairs	<a href="mailto:rives@usbr.gov">rives@usbr.gov</a>	202-513-0550	202-513-0311
<b>FWS</b>	Bryan Arroyo Assistant Director for International Affairs	<a href="mailto:Bryan_arroyo@fws.gov">Bryan_arroyo@fws.gov</a>	202-208-6394	202-208-5618
<b>BSEE</b>	Cheri Hunter Chief, Office of International Program	<a href="mailto:Cheri.hunter@bsee.gov">Cheri.hunter@bsee.gov</a>	703-787-1681	202-208-7242
<b>NPS</b>	Stephen A. Morris Chief, Office of International Affairs	<a href="mailto:Stephen_morris@nps.gov">Stephen_morris@nps.gov</a>	202-354-1803	202-371-1446
<b>OSM</b>	Al Whitehouse Director of International Programs	<a href="mailto:awhitehouse@osmre.gov">awhitehouse@osmre.gov</a>	202-208-2868	202-408-4812
<b>USGS</b>	Vic Labson Director of International Programs	<a href="mailto:vlabson@usgs.gov">vlabson@usgs.gov</a>	703-648-6206	703-648-4227
<b>ONRR</b>	Jennifer Goldblatt Chief of Staff, Office of Natural Resources and Revenues	<a href="mailto:Jennifer.goldblatt@onrr.gov">Jennifer.goldblatt@onrr.gov</a> <a href="#">v</a>	202-513-0604	

**Please note that ITAP travel does not require the use of a field office credit card and travel will not count towards bureau travel ceilings.**